

How to Customize the Poster with PowerPoint

Open the Display Screen in PowerPoint.

The non-editable portion of the Display Screen is set as background, so you cannot move or select anything outside of the customizable components in the body copy and bottom right-hand column.

The slide is already sized at 1920 X 1080 pixels.

All you will need to do is add the company's URL (the font style and size have been preset) and logo, then save the file as a PNG file.

Please see additional instructions on how to save a slide as an PNG file.

